

**INFORMATION CLAUSE - processing of personal data for the purposes of establishing cooperation and contact by Medicover Försäkrings AB, headquartered in Warsaw ("Company") at Al. Jerozolimskie 96, 00-807 Warsaw**

**1. Personal Data Controller**

The administrator of your personal data will be Medicover Försäkrings AB, Al. Jerozolimskie 96, 00-807 Warsaw (hereinafter: we/us). You can contact us in the following ways:

- by post at the following address: Customer Service Department, Medicover Försäkrings AB, Al. Jerozolimskie 96, 00-807 Warsaw
- via the contact form at [www.medicover.pl](http://www.medicover.pl)
- by e-mail: [dok@medicover.pl](mailto:dok@medicover.pl)
- by telephone: 500 900 500

**2. Data Protection Officer**

We have appointed a Data Protection Officer whom you can contact in all matters relating to the processing of personal data and exercising the rights related to data processing. You can contact the Officer in the following ways:

- by post at the following address: Data Protection Officer Al. Jerozolimskie 96, 00-807 Warsaw
- by e-mail: [IOD\\_INS@medicover.pl](mailto:IOD_INS@medicover.pl)

**3. The purposes of processing your personal data and the legal basis for processing**

We will process your personal data because you are the contact person for our contractor or potential contractor. Therefore, we will process your data in order to:

- Contact you with regards to ongoing issues, including the execution of contracts between us and your employer/entity you represent, submit offers, receive orders, and answer questions. The legal basis for data processing is our legitimate interest involving having constant contact with our contractors (i.e. their employees/co-workers).
- Defend ourselves against possible claims or seek possible claims related to the contract with the entity for which you work or which you represent, being our contractor – in the case of contract dispute. The legal basis for data processing is our legitimate interest in defending against claims or pursuing claims.
- Direct marketing of our products and services in the context of the business relationship between us and the company you represent. As part of this business relationship, we will send you invitations to meetings, information on products, promotions and contests, and carry out marketing research. We will process your personal data based on our legitimate interest. You can object to this processing at any time.

**4. The period of storage of your personal data**

We will process your personal data for the period of the contract, which your employer/entity you represent has concluded with us, as well as for the period of limitation of claims under the contract or until an objection is brought forward, if you are a representative of a potential client.

**5. Recipients of your personal data**

We will transfer your personal data to our suppliers, from whom we commission services related to the processing of personal data, e.g.

- IT service providers,
- marketing agencies,
- research agencies.

These entities process data on the basis of a contract with us and only in accordance with our instructions.

**6. Data sources**

Your data come from employers, clients you represent, as well as from public sources, including websites and social networking sites.

**7. Transmitting data outside the European Economic Area**

Your personal data will not be transferred to recipients located in countries outside the European Economic Area.

**8. Your rights related to the processing of personal data**

You have the following rights related to the processing of personal data:

- the right to object to the processing of your data due to special circumstances.
- the right to access your personal data,
- the right to request correction of your personal data,
- the right to request removal of your personal data,
- the right to request to restrict the processing of your personal data,
- the right to transfer your personal data, i.e. the right to receive your personal data from us in a structured, commonly used computer readable format. You can send this data to another data controller or request that we send your data to another controller. However, we will do this only if it is technically possible.

In order to exercise the above rights, please contact us or our Data Protection Officer (contact details in points 1 and 2 above).

**9. The right to lodge a complaint with the supervisory body**

You also have the right to lodge a complaint with the supervisory body dealing with the protection of personal data, i.e. the President of the Office for Personal Data Protection.